



**INTERNAL QUALITY ASSURANCE CELL**

**Academic Year 2022-2023**

**MINUTES OF THE IQAC MEETING**

Date: 27.10.2022

Time: 03.00 pm

All the faculty members are requested to attend the meeting in IQAC Chamber on 27.10.2022 at 3pm to discuss the following Items

**AGENDA**

- To Discuss about conduct of Model Examination
- To discuss on various action plan of all the department
- Exam cell
- NIRF
- Classroom and Campus Maintenance
- To conduct remedial coaching class
- Career and Placement

The following members were Present in the meeting.

S.No	Name & Designation
1	Dr. K.Radhakrishnan Principal as Chair Person
2	Dr.K.Pongiannan IQAC Co-ordinator & Assistant Professor in Commerce.
3	Dr.N.Sivakumar Assistant Professor in Chemistry.
4	Dr.K.Ramasamy Assistant Professor in Economics
5	Dr.E.Bharathi Assistant Professor in Computer Science
6	Dr.E.V.Venkatesh Assistant Professor in Computer Application
7	Dr.M.Ramachandran Assistant Professor in Mathematics
8	Dr.S.Sekar Assistant Professor in Mathematics
9	Mr. K.Kumaresan Administrative officer



**அரசு கலை மற்றும் அறிவியல் கல்லூரி**  
**சத்தியமங்கலம் - 638 401, ஈரோடு மாவட்டம், தமிழ்நாடு.**  
**GOVERNMENT ARTS AND SCIENCE COLLEGE**  
*(Recognized u/s 2(f) & 12 (B) of the UGC Act, 1956. A Co-educational institution affiliated to Bharathiar University, Coimbatore)*  
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10	Mr.S.Natarajan Local Society
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The Members absent in the meeting - Dr.K.Ramasamy

Assistant Professor in Economics

The Chairperson Dr.K.Radhakrishnan welcomed the members for the meeting. followed by a review presentation made by Dr.K.Pongiannan, Coordinator of IQAC. The following points were discussed in the meeting:

### MINUTES OF THE IQAC MEETING

- Instruct the faculties to prepare Model examination Time table, Question paper etc
- It was decided to approve the action plan for the Department activities, NSS, Industrial visit etc...
- Exam cell works were allotted to Department of Commerce
- NIRF upload works started
- Instruct the students to maintain the campus and classrooms very neatly
- Remedial classes were given to the students who are Categorized into slow learner from the attainments
- It was direct the placement cell to organize a program and training for their Carrier

### ACTION TAKEN REPORT

- Model Examination Date was Confirmed to 14.11.2022
- All Department activities were planned properly
- NIRF Data's uploaded Successfully
- Classroom and Campus cleaning was done by all the students with the help of NSS Volunteers
- Remedial Classes started successfully
- Progression of Placement cell works started